Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**ACHARYAPATHASALA EVENING COLLEGE OF ARTS AND COMMERCE**
Name of the head of the Institution	**Dr.C.M.Hanumantharayappa**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08026613705**
Mobile no.	**9632328031**
Registered Email	**apseveningcollege@gmail.com**
Alternate Email	**apsevening1964@gmail.com**
Address	**Narasimha Raja Colony**
City/Town	**BANGALORE**
State/UT	**Karnataka**
Pincode	**560019**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**A.Sudarshan Kumar**
Phone no/Alternate Phone no.	**08026613705**
Mobile no.	**8904330440**
Registered Email	**suda369@gmail.com**
Alternate Email	**apsiqac64@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://apseveningcollege.in

4. Whether Academic Calendar prepared during the year	**No**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.51**	**2005**	**16-Sep-2005**	**15-Sep-2010**
2	**B**	**2.51**	**2015**	**15-Nov-2015**	**14-Nov-2020**

6. Date of Establishment of IQAC	**19-Sep-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Initiative Programme for the overall development of the departmental activities	**15-Jul-2017** **10**	**150**

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Departmental activities were boosted up for the benefit of the students. • Intercollegiate cultural competitions were organised

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Action plan of the I Q A C was to bring in new air of academic change in the institution. So the I Q A C Came up with the academic calendar to conduct the programme smoothly. Added to this the I Q A C also initiated several other programmes in between as per the time schedule.	• Departmental activities where commerce department had lecture programme. Several students were benefited by this. • Inter collegiate music programme was organised by the college cultural committee where a host of students participated and exhibited their talents not only from our institution but also from other

	institutions.
	[View File](#)

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**16-Feb-2018**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College reopens and closes its academic activities as per the orders of the Bangalore University regulations. This comes to the college well in advance before the commencement of the semester year. Sometimes there would be inevitable changes in the schedule due to unforeseen holidays and incidents. Otherwise the process of conducting activities goes on incessantly. The curriculum is planned well in advance before the reopening of the college. This is designed in a meeting where all the staff members of the college are present. Various committees are formed before framing the curriculum. As per the initiative of the IQAC committee the curriculum is planned by the departments and the committees. The curriculum is further divided in to curricular co-curricular and extracurricular activities and programmes. The heads of the committees and the departments are given free hand and freedom to organise already initiated programmes. An allotted fund is released for the expenses of the programmes. Students representatives are selected and given information about the programmes. Time slots are allotted to various departments as per the schedule and then the programmes are organised keeping in view the resource persons to be invited. The departments and committees further hold meetings with the principal and organise the programme. The guest or the resource person is selected according to suitability. The feedback on the programme is collected from the students orally and sometimes through the feedback forms. Such programmes enhance the academic capability of the students. This in turn helps them in framing their future with good knowledge of the subject. This also helps the students in their performance in the examinations. Procedure: a. Teachers are informed about their workload and courses for coming academic year. This helps them to prepare teaching plan. Teachers are expected to execute their course deliverables as mentioned in

Teaching plan. b. Teachers refer to the standard reference books prescribed by University along with latest information available through online and other resources for effective implementation of curriculum. c. Besides the use of conventional method, various other teaching methods like Quiz, Group Discussion, Demonstrations, Debates, PPT Presentations, Role Play, Games, Short Films, Industrial Visits, Add-on practical's, Open book tests, Assignments, Use of charts and graphs, are used for effective curriculum implementation. d. Based on semester wise result analysis of every course corrective measures are suggested by IQAC and bridge courses and remedial lectures are conducted if required.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Regular	12/07/2017
BA	Regular	12/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	Nill
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

We have developed multi-Feedback System in our institution. This is divided into four categories viz. students' feedback, parents' feedback, alumni feedback, and teachers' feedback. a. Student feedback is based on two criterions: overall college functioning and teaching learning process. Feedback on overall functioning of the college: it is based on the learning environment of the college, cultural activities, canteen facility, functioning of anti-ragging committee, counselling centre, sports facility, infrastructural facilities etc. Teachers Feedback (Teaching and Learning Process) – This feedback covers teaching learning process, punctuality, communication skills, approach towards the students, sharing of innovative ideas etc. We have emphasized on teacher's innovativeness, use of ICT in teaching methodologies interactive teaching and students' involvement in learning. We collect individual teachers' feedback and analyse it. The analysis is reported to the head of the institution, IQAC, for corrective measures and it is communicated to the individual teacher for further improvement. b. Parents' feedback: is based on overall development of their ward and about learning environment in the college as well as imparting value based education in their wards. c. Alumni feedback: is based on role of the college in the development of student personality and employability and academic excellence. This pertains to asking them how the college has imbibed them in acquiring life skills. d. Feedback of teachers on the principal and management is another process of taking feedback from teachers on management and the functioning of the principal and finally analysed by the I Q A C of the college. Finally the action taken report is served to the principal.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Regular	100	36	36
BCom	Regular	100	65	65
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	221	Nill	9	Nill	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-

learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
2	2	1	Nill	Nill	2

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is available in the institution but due to change in the principal and the IQAC Coordinator on a regular transfer and shifts this academic year the mentoring system was not effectively done. We shall continue it from the next year.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
221	17	1:13

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
32	Nill	32	Nill	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	Nill

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	B.Com	I	09/11/2017	13/04/2018
BCom	B.Com	III	09/11/2017	05/04/2018
BCom	B.Com	V	09/11/2017	13/03/2018
BA	B.A	I	09/11/2017	12/04/2018
BA	B.A	III	09/11/2017	03/04/2018
BA	B.A	V	09/11/2017	13/03/2018
BCom	B.Com	II	16/04/2018	30/07/2018
BCom	B.Com	IV	16/04/2018	23/07/2018
BCom	B.Com	VI	16/04/2018	09/07/2018

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

APS Evening College is an affiliated college of Bangalore University and is guided by the regulations formulated at university level regarding syllabi, examination and evaluation. Thus, internal assessment scheme is as per university rules. Bangalore University has a continuous internal assessment system in which each paper of 100 marks has a component of 30 marks of internal assessment and rest 70 marks are allotted for the final examination of that paper. These 30 marks of internal assessment are designed and bifurcated in such a way that a continuous evaluation of students takes place throughout the semester and marks are given for each academic activity performed. • 5 marks out of 30 are assigned for attendance which are calculated and awarded by the following rule: 67 to < 70 1 Mark 70 to < 75 2 Marks 75 to < 80 3 Marks 80 to < 85 4 Marks > 85 5 Marks. A student needs to get at least 67 attendances in class to get the examination roll number. • Next 20 marks out of 30 are assigned for internal class tests conducted. • The remaining 5 marks are awarded by the teacher on the basis of overall performance of student. This can be judged on the basis of assignments, presentations, interactions, projects or oral tests etc. Teachers assign innovative projects to students to build and check their creative skills. Presentations are taken on topics related to the syllabi or even on topics other than the main paper to develop the interest of students. Thus, a continuous internal assessment system works throughout the term to evaluate the students on the basis of their day-to-day performance and growth.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic calendar of Bangalore University is available on college website

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://apseveningcollege.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
5th Sem B.Com Nov 2017	BCom	Regular	37	19	52%
6th Sem B.Com June 2018	BCom	Regular	40	26	65%
5th Sem B.A Nov 2017	BA	Regular	17	8	48%
6th Sem B.A June 2018	BA	Regular	15	13	87%

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://apseveningcollege.in

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
N/A	N/A	N/A

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	Nill	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication

N/A	Nill

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	0	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	NIL

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nill	Nill	Nill	Nill	Nill

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
N/A	N/A	Nill	Nill

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
N/A	N/A	N/A	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
N/A	N/A	N/A	Nill	Nill

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
N/A	N/A	N/A	00

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Easylib	Partially	Webversion 6.2A	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1228	156549	200	26106	1428	182655
Reference Books	115	18190	82	13189	197	31379
Journals	20	71248	5	6390	25	77638
[View File](#)						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	**NIL**	**NIL**	**Nill**
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	37	24	12	3	0	5	2	75	1
Added	0	0	0	0	0	0	0	0	0
Total	37	24	12	3	0	5	2	75	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

75 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	[NIL](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

* **The College ensures the optimal allocation and utilization of the funds for maintenance of infrastructure and purchase of new equipment. The proposal for the same is submitted to the College. This is further approved by the**

Principal. The quotations are invited and the equipment is purchased from the vendor with the lowest quote. This is further submitted to the management for approval of the general secretary of the trust. • The record of the equipment is maintained in the stock register. • At the end of the financial year, the College carries out an Internal Financial Audit. • The various functions of the College are carried out by the committees constituted by the College. • The garden is maintained by Garden committee, and the upkeep of library is done by the staff of library and library committee. • The security of the College is maintained by the security guards. • A number of CCTV cameras have been installed to monitor the infrastructure. • The Computer Desktops, Generator and Water Tanks are maintained through the AMC with the respective companies. • Fire extinguishers are installed and are checked every year.

http://apseveningcollege.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	N/A	0	0
Financial Support from Other Sources			
a) National	N/A	Nill	0
b)International	N/A	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	Nill	0
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
N/A	Nill	Nill	N/A	Nill	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	2	B.A	Arts	Visveswara pura College of Law	LLB
2017	1	B.Com	Commerce	Govt First Grade College	M.Com
2017	1	B.Com	Commerce	St Jopsephs Evening College	M.Com
2017	1	B.Com	Commerce	APS Commerce college	M.Com
2017	2	B.Com	Commerce	KLE Law College	LLB
2017	3	B.Com	Commerce	Bangalore Law	LLB
2017	1	B.Com	Commerce	Al Ameen College of Law	LLB
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
0000	00	Nill
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	00	Nill

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

* Student Cultural Committee of the college organises student's union elections every year. • The Students' Union election was held on 16/09/2017 and a duly elected Students' Union was constituted. • The Students' Union played an important role in organising inter class and annual cultural festival. • Students are also actively involved in various flat forms of the college like NCC, NSS, Cultural Society, Women's Empowerment cell, Placement cell and many others.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

N/A

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

* The College believes in Decentralized governance and Participative management. Teaching and nonteaching staff members share the administrative responsibility of the college and contribute in smooth working of administrative machinery. Operational autonomy is given to following units of the college 1. Governing body 2. Staff council 3. Committees constituted by staff council 4. Departments under their respective teachers in charge. 5. The following administrative roles and responsibilities are vested with the members of the teaching staff: The Senior teacher: Shares the responsibility of the Principal, as per rules of the University, and is the acting authority in her/his absence. 6. Representatives in Governing Body: Two teachers, with more work experience and are members of the GC and are involved in every decision of the body. 7. IQAC: Constituted as per NAAC guidelines, includes representatives of parents, teaching, non-teaching staff and students. 8. Deputy Superintendent of Examinations: (Convenor-Exam Committee) Appointed by the staff council, are responsible for smooth conduct and supervision of semester end final examinations in the college. 9. At end of session, all committees present their report for the year and discuss future course of action in Staff Council.

6.1.2 – Does the institution have a Management Information System (MIS)?

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	College follows the syllabi designed by the Bangalore University. Faculty members are part of the Board of Studiesof the University and Departmental Committees for Curricular Planning and Syllabi design etc and are involved in framing guidelines for their respective courses and maintaining of standards of instruction, curriculum and examination.
Teaching and Learning	• The college continuously improves its infrastructure and incorporates new technology, tools and aids, to improve the teaching and learning processes according to its requirements. • Some of the Classrooms and the computer lab are equipped with projectors. Wi-Fi is available across the college campus. • Laptops are given to students and systems are also available in library to help students prepare their presentations and get access to E-resources. • Teaching is supplemented with workshops, educational tours, industrial visits, field trips. • National and International Seminars and conferences are conducted. • Students participate in festivals, events and research projects.
Examination and Evaluation	• The rules and regulations concerning the evaluation process, distribution of marks of internal assessment are displayed on the college notice board. • The departments hold regular meetings to ensure that the teachers take regular class tests, assignment, presentations etc. Record of syllabi covered every month is maintained by each department. • Internal Assessment Monitoring Committee ensures timely uploading of attendance, marks of assignments, tests and projects on College website.
Library, ICT and Physical Infrastructure / Instrumentation	• Partially automated Library has bar coded books, Online Public Access Catalogue (OPAC), Braille books, CDs, 5computers and 1 printer for users. • INFLIBNET –E-journal facility ,6000 N LIST, 84 E-journals and 35000 E-books

Admission of Students	• The admission process is highly transparent. • Rules and regulations of the University are strictly adhered to. • Each application is processed and verified. • Girl students are given preference. • The college strictly follows the reservation policies of Government of India for admissions.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	• Student data is maintained online Each student can view their educational data throughout the year. • Student administration software is being used for recording and maintaining the student data. • Service records of teaching and non- teaching staff are maintained.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	A. N. Sridhar	Reforms in Banking Sector- SBI Merger with its Subsidiaries made easier with digital technology	Adarsh AIMIT College	600
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Faculty Development Program on Goods Services TaxA	1	24/07/2017	24/07/2017	01

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• Academic Facilities: Dedicated computer rooms in library and staff room with Wi Fi facility and e resources are available for the employees. • Leave: Leave rules of the State Govt are adhered to and employees are granted leave as per their entitlement. • Credit Cooperative society: A cooperative saving and credit society managed by the staff is successfully running in the college	• Ward Quota: The college has a quota for admissions of eligible wards of employees. • Leave: Leave rules of the State Govt are adhered to and employees are granted leave as per their entitlement. • Credit Cooperative society: A cooperative saving and credit society managed by the staff is successfully running in the college	• The college provides COMPUTERS and Wi-Fi to the students so that they are able to incorporate the use of technology while learning. • Remedial classes, career counselling, and spoken English classes are organized from time to time. • The college recommends students for relevant Government Schemes, scholarships, assistance from NGOs and other private organizations. • Scholarships are given to meritorious and needy students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

• College IQAC constitutes committees for smooth functioning of academic, administrative, and financial activities. • The external financial audit is conducted in accordance with auditing standards accepted in India.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
N/A	0	N/A

No file uploaded.

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	N/A	No	N/A
Administrative	No	N/A	Yes	SS Rao and AssociatesNIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Parents of two students are on the board of IQAC of the College. • They actively participate and give their suggestions in the meetings of IQAC. • Parents give suggestions and feedbacks in the Annual Parent Teacher Meeting organised by the College.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	NIL	Nill	Nill	Nill	Nill
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
N/A

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of

	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
Nill	Nill	Nill	Nill	00000	000	NIL	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. APS Evening College is steadily working to find new ways to lessen pollution and create a clean and green environment. With this objective The college has huge well maintained paths with plants in the row. These open green spaces absorb carbon emission. 2. The College is a vehicle and smoke free campus. A separate parking area near the sports ground is maintained by the college. 3. A paper recycling unit has been set up in the college premises, which is managed by students and teachers. 4. The college has an Eco Club for organising such programs and activities. 5. The office reuses the paper once used to avoid wastage of papers. Most of the time the office resorts to paper less transactions.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. CAMPAIGN OF ENVIRONMENTAL CONSCIOUSNESS: Some good practices toward preserving a healthy environment are: a) To boost clean environment, the Eco Club of APS Evening College initiated several programmes to maintain a green campus. The Eco Club at the College has adopted the policy of 'giving back to nature' in following its goal of conserving nature. b) The paper recycling unit processes recycled paper from waste paper in the college. c) An environmental awareness programme, 'Observe Eco Friendly Deepawali – Say No to Crackers' was organised. The programme comprised of slogan writing competition, and signature campaign. On the event, the college community pledged, 'Say no to fire crackers to maintain clean air and healthy environment and motivate others to observe green Deepawali'.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://apseveningcollege.in/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The A P S Evening College is distinct in its own way in several ways. Amongst them is the working towards the poor and the needy of the society. The vision

and mission of the institution proclaims that quality education at an affordable cost to socially economically and weaker section of the society to empower them with knowledge. This is followed in true spirit to the student community who come to our college.

Provide the weblink of the institution
http://apseveningcollege.in/

8.Future Plans of Actions for Next Academic Year

• Kannada Department has taken initiation to conduct State Level Seminar • Commerce Department has taken initiation to conduct industrial visit with respect to any manufacturing unit. • To start a certificate course in the college for the students. With respect to boosting academic activities for the students and the teachers keeping academic excellence as an aim the college I q a c initiated two programmes unique by themselves. The first was conducting a State Level Seminar in Kannada and the next was to conduct an industrial visit to a manufacturing unit of the city. The first initiative was shouldered by the kannada dept and assisted by the other departments. The plan was mooted in the IQAC meeting and several committees were formed to implement the same. The committee worked out a plan of action for the smooth functioning of the programme. The commerce department was entrusted with taking the students on an industrial visit to some manufacturing unit within the city. The main objective of this industrial visit was to inculcate in the students all round learning at all levels of the manufacturing unit. This would give them the knowledge of organisation, finance, marketing and distributing and several other areas of the field related to commerce.