

## IQAC MEETING

# Acharya Pathasala Evening College of Arts and Commerce

## Internal Quality Assurance Cell

Academic year- 2017-18



### Minutes of the Meeting

Date- 24/7/2017

Time: 4:30

The first meeting of the Internal Quality with the external members for the academic year 2017-18 was held on 24/7/2017. The meeting was chaired by the principal Dr. Hanumantharayappa, the Chairperson welcomed everybody and specially appreciated the coordinator and the members of the IQAC for organizing all the quality initiatives of the institution.

#### Members Present

Sl.no	Names	Department	Designation	Signature
1	Dr.C.M.Hanumantharayappa	Commerce	Principal and Chairperson of IQAC	
2	Sri. A.Sudarshan Kumar	English	Coordinator IQAC/NAAC	
3	Sri. Mallesh	Political Science	Member	
4	Smt.Mangala Surpur	Commerce	Member	
5	Dr. Shashikala	Kannada	Member	
6	Dr.Shivamalu	Kannada	Member	
7	Sri. Varadaraj. R	Computer Science	Member	
8	Sri.Sundaresh .R	Office Superintendent	Member	
9	Badrinatha Bellary	Student	B.A	
10	Madhavi	Student	B.Com	
11	Syed Naseeruddin Bokhari	Parent	B.Com	

## **IQAC MEETING**

IQAC coordinator Sri.A. Sudarshan Kumar welcomed the gathering

### **Agenda of the meeting: -**

- 1. To organize various committees.**
- 2. To conduct a state level seminar by the language departments.**
- 3. To activate NSS & Women Empowerment Cell programmes.**
- 4. To strengthen Mentoring system.**

### **Agenda-1**

*To organize various committees.*

The institution abides by the programs chalked out by the IQAC meticulously. Hence the institution decided to form various committees and sub-committees to conduct academic and nonacademic programs of the year.

### **Agenda-2**

*To organise State or National level seminar.*

The committee decided to hold a state or national level seminar organized by the language departments. It was a long pending wish of the teachers to organise a seminar at large on research methodology for the teachers and research scholars of the state. Hence this initiative was welcomed by the august body of the IQAC and our secretary whole heartedly encouraged us to go ahead with the arrangements. The sponsorship for the same was also discussed and a collaboration arrangement was also made.

### **Agenda-3**

*To gear up NSS & Women Empowerment Cell.*

The institution plan to conduct NSS Camp as it serves to incorporate interpersonal skills among students. It also would inculcate the spirit of social service in the students. Women empowerment cell of the college which was constituted in some 8 years ago is quite active with all its limitations. Many issues are resolved informally because of the sensitivity of the issues. The programmes organised answers indirectly to the issues not much publicized in the college.

## IQAC MEETING


### Agenda-4

*To strengthen mentoring system.*

The IQAC has been following and practicing the mentoring system in the college as it is effectively serving evening college students. As a best practice of the college, the committee decided to strengthen it by providing training to the teachers with respect to mentoring the students.

### Vote of Thanks-

The official vote of thanks was proposed by the IQAC coordinator Sri.A. Sudarshan Kumar. He thanked the external members for unstinted support of the management and suggestions.



Dr. C. M. Hanumantharayappa  
Chairperson of I Q A C



Sri. A. Sudarshan kumar  
Coordinator, IQAC

## Action Taken Report

Acharya Pathasala Evening College of Arts and Commerce  
N.R. Colony, Bangalore-560019

### IQAC

Academic year- 2017-18

1. Review of quality initiatives of the I Q A C
  2. To conduct a **state level seminar by the language departments.**
  3. To gear up **NSS & Women Empowerment Cell.**
  4. To strengthen **Mentoring System.**
1. **Quality initiatives** were looked in to and proper guidelines were given by the IQAC coordinator with respect to the following issues; -
- a. Admission with proper fee concession for meritorious students should be extended.
  - b. Students grievances should be properly attended to ...
2. **To conduct state level seminar by the language departments.**
- a. This initiative by the IQAC could not be accomplished due to various academic reasons. The language departments had a change in the teaching faculty and thereby the issue to conduct the seminar had to be advanced to the next year.
3. **NSS & Women Empowerment Cell.**
- a. Independence Day, Inaugural of N.S.S activities, republic day celebration and martyr's day were celebrated as a part of N.S.S Activities.
  - b. A special lecture was organised by the women empowerment cell on 09-03-2018 by Dr. Jyothi Balakrishna on women health.
4. **Mentoring System.**
- a. The mentoring system was given a push for which few teachers were assigned the work along with the IQAC coordinators. This was done meticulously and a report submitted to the principal.

  
Principal

  
coordinator IQAC

# Acharya Pathasala Evening College of Arts and Commerce

## Internal Quality Assurance Cell

Academic year- 2018-19


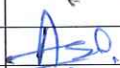







### Minutes of the Meeting

Date- 23/7/2018

Time: 4:30 P.M

The first meeting of the Internal Quality with the external members for the academic year 2018-19 was held on 23/7/2018. The meeting was chaired by the principal Dr. Hanumantharayappa, the Chairperson who welcomed everybody and specially appreciated the coordinator and the members of the IQAC for organizing all the quality initiatives of the institution.

#### *Members Present*

Names	Designation	Department	Signature
Dr.C.M.Hanumantharayappa	Principal and Chairperson of IQAC	Commerce	
Sri. A.Sudarshan Kumar	Coordinator IQAC	English	
Sri. Mallesh	Member	Political Science	
Smt.Mangala Surpur	Member	Commerce	
Sri. Varadaraj. R	Member	Computer Science	
Dr.Shivamalu	Member	Kannada	
Sri.Sundaresh	Member	Office Superintendent	
Ms. Pallavi. N (B.A)	Student	Arts	
Ms. Lavanya. G (B.Com)	Student	Commerce	

IQAC coordinator Sri.A. Sudarshan Kumar provided a brief overview of immediate institutional strategies –

#### **Agenda-1**

*To constitute various committees.*

The institution abides by the programs chalked out by the IQAC methodically. Hence the institution decided to form various committees and sub-committees to conduct academic and non-academic programs of the year. This marks the beginning of the year or the semester where an earmark of all the programmes have to be chalked out and subsequently initiated through these committees.

## **Agenda-2**

*To organise State or National level seminar.*

The institution believes in research orientation in inculcating the quality education. Hence the committee decided to hold a state or national level seminar organized by English and Humanities departments. Various topics were being discussed at length for the conduct of seminar but finally it was left to the discretion of the coordinator of the seminar committee to arrive at the consensus and form a team of teachers and students to work for the seminar. The sponsorship for the same was also being discussed roughly.

## **Agenda-3**

*To conduct activity through NSS.*

The institution plan to conduct a medical camp or eye checkup camp in association with NSS. The self-financed NSS of the college has been active throughout the year though there is limited time slots for the students. In spite of that, the teachers of the committee work hard and find time to incorporate the programmes which are on line with the schedule of the institution.

## **Remarks and Vote of Thanks-**

The official vote of thanks was proposed by the I QAC coordinator Sri.A. Sudarshan Kumar. He thanked the external members for unstinted support of the management and suggestions.



Dr. C. M. Hanumantharayappa  
Chairperson of I Q A C



Sri. A. Sudarshan kumar  
Coordinator, IQAC

**Acharya Pathasala Evening College of Arts and Commerce  
N.R. Colony, Bangalore-560019**

**IQAC**

**Action Taken Report**

**IQAC MEETING DATE 23-07-2018**

**Academic year- 2018-19**

This is the Action Taken Report for the year 2018-19 of the first IQAC meet held on 23-07-2018 in which the IQAC promptly tried its best to initiate and implement the academic and non-academic programmes of the institution. The dreams were many but with constraints of time, we could achieve these much with much efforts and with the cooperation of all the stake holders.

**1. To Constitute Various committees.**

- Various committees were formed in the year for the conduct of academic and non-academic activities of the college. the student representation was also given to these committees. Quality initiatives were looked in to and proper guidelines were given by the IQAC coordinator.

**2. To Organize State/ National level seminar**

- A State level seminar was conducted on research methodology by the kannada department in collaboration with Karnataka janapada viswavidyalaya on 08-03-2019.
- Organised a one-day seminar on the importance of "Indian constitution" for students on 05-11-2018 which was initiated by the IQAC.

**3. To Conduct activity through NSS**

- N.S.S with special interest conducted these activities- Independence day, fund contribution to C.M. Relief fund on the occasion of floods in Karnataka, republic day celebrations,

  
Principal

  
coordinator IQAC

# Acharya Pathasala Evening College of Arts and Commerce

## Internal Quality Assurance Cell

Academic year- 2018-19


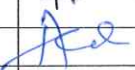



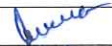



### Minutes of the Meeting

Date- 25/2/2019

Time: 4:00 P.M

The first meeting of the Internal Quality with the external members for the academic year 2018-19 was held on 25/2/2019. The meeting was chaired by the principal Dr. Hanumantharayappa, the Chairperson welcomed everybody and specially appreciated the coordinator and the members of the IQAC for organizing all the quality initiatives of the institution.

#### Members Present

Names	Designation	Department	Signature
Dr.C.M.Hanumantharayappa	Principal and Chairperson of IQAC	Commerce	
Sri. A.Sudarshan Kumar	Coordinator IQAC	English	
Sri. Mallesh	Member	Political Science	
Smt. Mangala Surpur	Member	Commerce	
Sri. Balaji	Member	Economics	
Sri. Varadaraj. R	Member	Computer Science	
Dr. Shivamalu	Member	Kannada	
Sri. Sundaresh. R	Member	Office Superintendent	
Ms. Pallavi. N (B.A)	Student	Arts	
Ms. Lavanya. G (B.Com)	Student	Commerce	

IQAC coordinator Sri. A. Sudarshan Kumar provided a brief overview of immediate institutional plans –

- To Initiate Departmental activities
- To organize a faculty development programme for teachers and students.



C. To gear up N. S. S activities in the college

D. To conduct Add-on course on GST, Tally ERP, Advance Excel

#### **Agenda-1**

*To organize an intercollege music competition.*

It was decided to hold an intercollegiate music competition in the college by the cultural committee. This would help boost the morale and the cultural attitude in the students of the college and would also help in student exchange programme kind of programme. This programmes was due to the demand from the students and also an initiative from the IQAC coordinator.

#### **Agenda-2**

*To organize programs by Women Empowerment cell.*

The girl students of the college play an important role as envisaged in the vision and mission statement of the college, gender equity is one important thing that the institution follows. Regarding this notion of belief, the committee decided to hold programmes related to women empowerment.

#### **Agenda-3**

*To gear up N. S. S activities in the college*

As N S S plays a vital role in uplifting the extra-curricular activities the college and the I Q A C committee decided to gear up the activities of the NSS and make the students more active than ever.


#### **Agenda-4**

*To conduct Add-on course on Tally ERP*

The institution is dedicated to the vision and mission and also the programmes of the NAAC ideals of quality in education. Hence it was decided to start an Add on courses in the college for the benefit of the students which would be helpful for both advanced and slow learners in the immediate necessity and in the long run the courses would help them for their career outside the college with extra skill on hand.

#### **Summing up:**

The official vote of thanks was proposed by the IQAC coordinator Sri.A.Sudarshan Kumar. He thanked the external members for generous support of the management and suggestions.

  
Dr. C. M. Hanumantharayappa

Chairperson of I Q A C

**Principal**

**APS Evening Degree College**  
**of Arts & Commerce**  
V P Colony, Bangalore - 560 019

  
Sri. A. Sudarshan Kumar

Coordinator, IQAC

**Acharya Pathasala Evening College of Arts and Commerce  
N.R. Colony, Bangalore-560019**

**IQAC  
Action Taken Report**

**Academic year- 2018-19**

**IQAC MEETING DATE- 25-02-2019**

**1. To organize an intercollegiate music competition.**

- An inter collegiate music competition which was started in 2016-17 and was held for two consecutive years for the college students of the city. This programme couldn't be relaunched as there was short of time and proper time planning was not done by us.
- Ganasambrama - an intercollegiate music programme was organised by the institution the previous two years.

**2. To organize programs by Women Empowerment Cell.**

- HEALTH awareness programme was conducted by omen empowerment cell on 09-04-2019 by Dr. Vidhya Bhatt, noted gynecologist

**3. To gear up NSS activities in the college.**

- Republic day and Marty's day were celebrated by the N.S.S wing of the college.

**4. To conduct Add-on course on Tally, ERP**

- An add on course for the students of our college and other colleges was started in 02-01-2019 with a prime goal of giving student a skill based education. It was decided to launch with the tally and ERP programmes.

  
Principal

  
coordinator IQAC

# Acharya Pathasala Evening College of Arts and Commerce

N.R.Colony, Bangalore-19

## Internal Quality Assurance Cell

Academic year- 2019-20

### Minutes of the Meeting

Date- 26<sup>th</sup> July 2019  
Time: -04-12 PM

Venue: - Principals Chamber

Members Present: 09

The first meeting of the Internal Quality with the external members for the academic year 2019-20 was held on 26<sup>th</sup> July 2019. The meeting was chaired by the principal Dr.Hanumantharayapa, the Chairperson welcomed everybody and specially appreciated the coordinator and the members of the IQAC for spearheading all the quality initiatives of the institution.

#### **Agenda-01**

#### **Review of quality initiatives of the I Q A C**

IQAC coordinator Sri.A. Sudarshan Kumar provided a brief overview of immediate institutional plans –

- a. Green initiatives to be conducted
- b. M.O.U with agencies to conduct add on courses
- c. student satisfactory survey to be conducted.

The august body agreed to these proposals and one of the members raised an issues of timings where students cannot attend to the extra add on courses if it is conducted in the early hours of the college timings. But it was resolved that the courses can be conducted during holidays and also just before one hour of the college timings.

#### **Agenda-02**

##### **Conduct of academic programmes of the departments**

The august body spoke to all the heads of the departments and took their opinions about conducting the departmental activities with respect to their curriculum and also co curriculum. All the heads of the departments agreed to conduct the same and submit the proposal within a month or two to the principal after consulting the students also in conducting the activities.

#### **Agenda-03**

##### **Library activity for the year 2019-20**

It was decided to conduct a book exhibition from the library department for the advantage of the students and public in the neighboring vicinity who have flair for reading. This idea was proposed and encouraged by the student's representative of the college in the meeting.

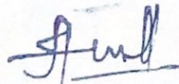
#### **Agenda-04**

##### **Conduct of seminar**

It was unanimously decided to conduct a national level seminar to be organized by the department of English and humanities dept's. The title was thoroughly discussed in the meeting and all possibilities were explored to arrive at a suitable topic for organizing a seminar but finally as it was a contemporary and immediate need to discuss the education policy which was proposed by the higher education sector, it was finally decided to organize a seminar on New Education policy 2019 involving all the students, teachers and other stake holders of the state.

#### **Concluding Remark and Vote of Thanks-**

The formal vote of thanks was proposed by the I QAC coordinator Sri.A. Sudarshan Kumar. He thanked the external members for always providing right inputs and suggestions.



Dr.C.M.Hanumantharayapa-  
Chairperson of I Q A C  
Principal

APS Evening Degree College  
of Arts & Commerce  
N R Colony, Bangalore - 560 019



Sri.A. Sudarshan kumar  
Coordinator, IQAC  
Acharya Pathasala Evening Colleg  
of Arts & COMMERCE  
N R Colony, Bengaluru-560 019.  
A. Sudarshan Kumar  
Co-ordinator  
IQAC

**Acharya Pathasala Evening College of Arts and Commerce**  
**N.R. Colony, Bangalore-560019**

**IQAC**

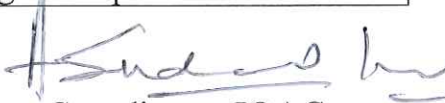
**Action Taken Report**

**Academic year- 2019-20**

<b>Plan of Action</b>	<b>Achievements/ Outcomes</b>
<b>Review of Quality initiative of the IQAC</b>	<ol style="list-style-type: none"><li>1. <b>The quality initiatives of the IQAC</b> were reviewed with respect to the results and review of the results.</li><li>2. The admission was also boosted up with special kind of action taken with respect to strategy in drawing students.</li><li>3. N.S.S activities boosted up to cater to the students better than the previous year by organizing programmes like<ul style="list-style-type: none"><li>● Road safety and crime awareness programme,</li><li>● Independence day</li><li>● Medical camp</li><li>● Blood donation camp</li><li>● Republic day</li><li>● Martyr's day</li><li>● Ration kit distribution programme</li></ul>Webinars on covid 19 programmes</li></ol>
<b>Conduct of academic programmes of the departments</b>	<ol style="list-style-type: none"><li>1. Visit to Rajbhavan by the political science department</li><li>2. Visit to Volvo as a part of industrial visit by the commerce department</li><li>3. Guest lecture on financial education by the commerce department.</li></ol>

	<p>4. Visit to ISEC by the history and economics departments</p> <p>5. Guest lecture on Indian financial system.</p>
<b>Library activity for the year</b>	<p>1. Book exhibition by the library was conducted on 24<sup>th</sup> October 2019</p>
<b>Conduct of seminar</b>	<p>a. A five-day webinar on NAAC was conducted by the English department and the coordinator of the IQAC Sri.Sudarshan Kumar A from 18-06-2020 to 24-06-2020.</p> <p>b. Conducted a programme on Gandhi Jayanthi-150 on 25<sup>th</sup> October 2019</p> <p>c. A national seminar was organised by the department of English and other arts departments on 05<sup>th</sup> March 2020.</p> <p>d. One-day online faculty development programme on economic value added.</p> <p>e. One-day national level webinar on impact of corona virus on informal sector in India on 8<sup>th</sup> June 2020</p> <p>f. Webinar on how best can you be placed was conducted on 25-06-2020.</p> <p>g. Webinar on politics on inclusive government in India was organised on 24-06-2020</p> <p>h. Art of Storytelling- a webinar was organised on 24-06-2020 by the English dept.</p>

  
Principal

  
Coordinator IQAC

ACHARYA PATHASALA EVENING COLLEGE OF ARTS AND COMMERCE

**Internal Quality Assurance Cell**

Academic year- 2020-21

**Minutes of the Meeting**

Date: 07/09/2020  
Time: 04:00 PM

Venue: - Principals Chamber

Members Present: 07

The first meeting of the Internal Quality with the external members for the academic year 2020-21 was held on 07/09/2020. The meeting was chaired by the principal Dr. Hanumantharayapa, the Chairperson welcomed everybody and specially appreciated the coordinator and the members of the IQAC for spearheading all the quality initiatives of the institution.

IQAC coordinator Sri.A. Sudarshan Kumar provided a brief overview of immediate institutional plans –

- a. *Online classes to be effectively conducted.*
- b. *Health related programmes particularly covid awareness programmes to be initiated.*
- c. *student satisfactory survey to be conducted.*

**Agenda-01**

Online classes to be effectively conducted.

The august body agreed to the proposal that on-line classes to be conducted as per the time table scheduled. Some of the members commented that there was a poor strength of students attending to the classes. But due to covid situation no students were forced to attend as they had gone to their villages where they had no access to internet.

**Agenda-02**

**Health related programmes particularly covid awareness programmes to be initiated.** The august body spoke to all the heads of the departments and took their opinions about conducting the Health related programmes particularly covid awareness programmes to be initiated. All the

heads of the departments agreed to conduct the same and submit the proposal within a month or two to the principal after consulting the students also in conducting the activities.

### **Agenda-03**

#### **student satisfactory survey to be conducted.**

- a. It was decided to conduct a *student satisfactory survey* for the advantage of the students and teachers to improve quality of teaching in the institution.

### **Agenda-04**

#### **Conduct of seminar**

It was unanimously decided to conduct a national level seminar to be organized by the department of English and humanities dept.'s which couldn't be conducted the previous year. A separate meeting was to be conducted by the departments concerned to plan the modalities of the seminar.

#### **Concluding Remark and Vote of Thanks-**

The formal vote of thanks was proposed by the IQAC coordinator Sri.A. Sudarshan Kumar. He thanked the external members for always providing right inputs and suggestions.



Dr.C.M.Hanumantharayapa-  
Principal  
Chairperson of IQAC  
AFS Evening Degree College  
of Arts & Commerce  
N R Colony, Bangalore - 560 019



Sri.A. Sudarshan kumar  
Coordinator, IQAC  
Acharya Pathasala  
of Arts & COMMERCE  
N R Colony, Bengaluru-560 019.  
Co-ordinator  
IQAC



# Action Taken Report


Acharya Pathasala Evening College of Arts and Commerce  
N.R. Colony, Bangalore-560019

IQAC

Academic year- 2020-21

Plan of Action	Achievements/ Outcomes
Online Classes to be effectively conducted	<ul style="list-style-type: none"><li>• Online classes were conducted for the students since there was pandemic around.</li><li>• A faculty development programme was organised by the IQAC for the teachers of all the institution in the city.</li></ul>
Health related programmes particularly covid awareness programmes to be initiated	<ul style="list-style-type: none"><li>• Webinars were conducted to the students related to covid issues.</li><li>• Health programme like covid testing was also conducted by the N. S.S wing of the college.</li></ul>
Student Satisfactory survey to be conducted	<ul style="list-style-type: none"><li>• SSS conducted by the IQAC team which was successful in the college to analyse various aspects of teaching learning process in the institution. This was given shape by analyzing the data and proper guidelines was given to the concerned.</li></ul>

  
Principal

  
Coordinator- I QAC