YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Acharya pathasala Evening College of Arts and Commerce
• Name of the Head of the institution	Dr.D.M.Mukunda Naik
• Designation	In charge Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	080-2261905
• Mobile No:	9901259939
• Registered e-mail	apseveningcollege@gmail.com
• Alternate e-mail	apsiqac64@gmail.com
• Address	Narasimharaja Colony
• City/Town	Bangalore
• State/UT	Karnataka
• Pin Code	560019
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Bangalore city university**
• Name of the IQAC Coordinator	**A Sudarshan Kumar**
• Phone No.	**9901259939**
• Alternate phone No.	**08026613705**
• Mobile	**8904330440**
• IQAC e-mail address	**apsiqac64@gmail.com**
• Alternate e-mail address	**suda369@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://apseveningcollege.in/naac/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://apseveningcollege.in/wp-content/uploads/2024/02/College-Calendar-2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.51**	**2005**	**16/09/2005**	**15/09/2010**
Cycle 2	**B**	**2.51**	**2015**	**15/11/2015**	**15/09/2020**
Cycle 3	**B**	**2.3**	**2022**	**27/12/2022**	**26/12/2027**

6.Date of Establishment of IQAC	**19/09/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	**01**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**No**

• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Industrial visit from the Department of Commerce - Guest lectures

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
plan of action was to organise seminar or conference from the department of commerce	**The same plan has been shifted to the next year since there was a change in teachers of the department**

13.Whether the AQAR was placed before statutory body?	**No**

• Name of the statutory body	

Name	Date of meeting(s)
Nil	**Nil**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	28/11/2022

15.Multidisciplinary / interdisciplinary

The National Education Policy, in its vision, has provided an opportunity to impart high-quality education to develop human resources in our nation as global citizens, which is well taken by the Bangalore City University (B.C.U.). A discussion in this regard among the faculty members was opened on the key doctrines of NEP, such as: a. Diversity for all curriculum and pedagogy with technological innovations in teaching and learning b. Encouraging logical decision-making and innovation. c. Critical thinking and creativity Considering the vision of NEP, B.C.U. has initiated a new interdisciplinary module integrating different departments in addition to the existing academics. Academic programmes are redesigned to include interdisciplinary courses as electives. All programmes are designed in such a way that students get maximum flexibility to choose elective courses offered by other departments. It can be said that the university is proactively working towards the execution of the suggestions given in the NEP. In our institution, B.A. students now have to study commerce papers and vice versa, which allows them to get exposed to various academic fields.

16.Academic bank of credits (ABC):

UUCMS (Unified University and College Management System (UUCMS) is an official member of the National Academic Depository, which is a government endeavour to offer an online repository for all academic awards under the Digital India Programme. From 2020 onward, UUCMS is uploading students' mark sheets and degree certificates through the nad.digitallocker.gov.in platform. The National Academic Bank of Credits (ABC) portal has now been integrated into the nad.digitallocker.gov.in platform and is currently live for the academic year 2021. UUCMS follows a choice-based credit system for all of its programmes and is now in the process of pass a resolution related to the ABC in the Academic Council of the institution. UUCMS will formally register in the ABC portal as soon as the resolution is being approved by the higher academic bodies. A first of its kindin the country, the Unified University & College Management System (UUCMS) is a flagship project envisioned by the Department of Higher Education, Government of Karnataka. The UUCMS unifies and integrates the functioning and the governance of all colleges and public universities in the state, bringing all of them under one umbrella.

17.Skill development:

The Ministry of Rural Development (MoRD) announced the Deen Dayal Upadhyaya Grameen Kaushalya Yojana (DDU-GKY) Antyodaya Diwas, on 25th September 2014. DDU-GKY is a part of the National Rural Livelihood Mission (NRLM), tasked with the dual objectives of adding diversity to the incomes of rural poor families and cater to the career aspirations of rural youth. (https://www.kaushalkar.com/schemes/ddugky/) DDU-GKY is uniquely focused on rural youth between the ages of 15 and 35 years from poor families. As a part of the Skill India campaign, it plays an instrumental role in supporting the social and economic programs of the government like the Make In India, Digital India, Smart Cities and StartUp India, Stand-Up India campaigns. The focus is towards integrated knowledge acquisition and upgrading human skill towards creating a new league of employable youth. Teaching and training methodology of courses offered under DDU-GKY are designed accordingly. Government of India 's National Skills Qualification Framework (NSQF) promotes the requirements of Industry 4.0. This newly adopted curriculum and the training imparted will help management programme aspirants to get fully trained in accordance with NSQF 's National Occupational Standards (NOS) developed by Sector Skills Councils (SSC) and requirements of Industry 4.0 so as to enhance the employability for our graduates as per the industry 's current human resources requirements.
https://www.bcu.ac.in/bu_uucms/
https://uucms.karnataka.gov.in/Login/Index

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

UUCMS encourages learning of national language of Hindi alongside giving equal importance to the regional language Kannada. Programmes including webinars and seminars are offered to understand the cultural values permeated by the literary works in Kannada and Hindi. Further, Indian Ethos and Business Ethics in curriculum of commerce papers, teaches cultural values in Indian tradition so a B Com students imbibe value orientation while in business.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution has implemented outcome-based education with clearlystated Programme Outcomes, Programme Specific Outcomes and course outcomes. All courses are designed with outcomes centred on reasoning abilities namely application and analysis. Apart from the domain-specific skills of Arts and Commerce, learning outcomes at all levels like extracurricular and co co-curricular aspects ensure

social responsiveness and ethics, as well as entrepreneurial skills so that student contribute proactively to economic, environmental and social well-being of the nation.

20.Distance education/online education:

The Colleges in the state have resorted to online mode of education due to covid 19. Institutions in the country have increasingly involved in using the digital platforms for engaging classes, conducting conferences and meetings. Keeping aside the negative impact of lack of face to face learning, online education has cracked the physical barriers creating interaction of experts and students from distant geographies. The institution also conducted a webinar on NAAC Initiatives for four days on-line in which more than 100 participants participated in the deliberations. Government of India's "Atal Innovation Mission" which has set up multiple "tinkering labs" in Indian schools took its services online recently. The "tinker from home" initiative provides videos, modules and online resources to encourage experimentation and exploration at home. Opening up of the economy including that of educational institutions has paved the way of adopting hybrid mode of education called as 'PHYGITAL' combing online and offline resources. This can be considered as the new normal, which is envisaged in New Education Policy as well. Due to the experience gained during the closure period of Covid-19, access to online resources by educators and students will not be a constraint anymore. Faculties are encouraged to offer MOOC courses in the institution which encourages the combined learning system of learning.

Extended Profile

1.Programme

1.1   03

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	View File

2.Student

2.1   262

Number of students during the year

File Description	Documents
Data Template	[View File](#)

2.2   **59**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **81**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **12**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **46**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**03**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**262**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**59**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**81**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**12**

File Description	Documents
Data Template	View File

3.2	**46**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1	**11**
Total number of Classrooms and Seminar halls	

4.2	**16.99743**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**28**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Acharya Patha Sala Evening College of Arts and Commerce, is Affiliated to Bangalore City University, and follows the curriculum prescribed by it. The College adopts the National Educational Policy (NEP) prescribed by the Bangalore City University and implements it in all its undergraduate degree programmes. The academic calendar of the college is prepared based on the academic schedule of the University. The college plans and organizes various unique programmes for the effective curriculum delivery. Induction programme is scheduled to provide, an insight in to higher education and also bridge the expectations and mind set of newly inducted students for the concerned programmes. The college implements the Internal Assessment and evaluation process as follows:

Evaluation: Internal assessment is conducted at the institutional level in the form of test and assessed from time to time. Study tours and industrial visits are Mandatory which help the students

sharpen their understanding of the topic and help them experience the learning at the cognitive levels. These are flexibly managed in the academic calendar since the students are employed during the day time. Examination Grievances: An Official in the office looks after the Examination related grievances of the students. He attends to their problems related to anomalies in the marks cards, delay in the results etc. Grievance redressalcell of the college takes up the issues that are concerning the students with regard to their grievances

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://apseveningcollege.in/wp-content/uploads/2024/02/College-Calendar-2022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college plans and organizes various unique programmes for the effective curriculum delivery. Induction programme is scheduled to provide, an insight in to higher education and also bridge the expectations and mind set of newly inducted students for the concerned programmes. Question papers pertaining to various subjects are available for the students. At All programs -POs, PSOs and CSOs are defined and made available in the notice board. At the end of every academic year, IQAC collects feedback on curricula from students and it is then analyzed. Thus, The Institutionensures effective curriculum delivery through a wellplanned and documented process. Internal assessment is conducted at the institutional level in the form of test and assessed from time to time. Study tours and industrial visits are Mandatory which help the students sharpen their understanding of the topic and help them experience the learning at the cognitive levels. These are flexibly managed in the academic calendar since the students are employed during the day time.

An Official in the office looks after the Examination relatedgrievances of the students. He attends to their problems related to anomalies in the marks cards, delay in the results etc. Grievance redressal cell of the college takes up the issues that are concerning the students with regard to their grievances.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://apseveningcollege.in/wp-content/uploads/2024/02/College-Calendar-2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Vision, Mission, objectives of the college speak volume about these cross-cutting issues.Naturally, the institution integratesvarious life skills, human values, local and global challengesthrough its curriculum delivery and programmes. The latest curriculum includes papers on Indian Constitution and Human Rights, Environment andPublic Health, Culture and Diversity etc. To extend and supplement the initiative, the college hasvarious forums to specifically address these vital concerns. 1. Non-Core Subjects: These subjects include and integrates crosscutting issues relevant toProfessional Ethics, Gender, Human Values, Environment and Sustainability through teachinghours and also by way of examination and evaluation for all the semesters of all the

programmes. 2. Gender Issues: Women Empowerment cell of the college organizes programmes on women safety,health awareness and gender equity programme every year. 3. Human Values: Human Values are covered in curriculum of political science, Economics, History,English and B. Com program. The celebrations of Vishvamanava day, republic day, IndependenceDay, Ambedkar Jayanthi, Gandhi jayanthi etc. add up to inculcating the human values in the students. At the outset these national festivals appear to be celebrations in grandeur, but the very essence ofthese festivals preaches human values and integration. 4. Professional Ethics: In commerce and management, professional ethics are inculcated with thesubjects like Insurance, Fundamentals of Entrepreneurship, Business Environment and BusinessCommunications.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

44

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://apseveningcollege.in/wp-content/uploads/2024/02/BCom.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

500

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

59

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced Learner: Add-on course and various co-curricular activities like internship, special lectures, study trips etcare designed to support learners so that teachers can disseminate the knowledge in a propermanner. Slow Learner: Special attention is given to slow learners and with special needs and also from economically andsocially weaker sections. Students are also supported through a well-made mentoring system.

File Description	Documents
Link for additional Information	<u>NIL</u>
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
262	**12**

File Description	Documents
Any additional information	<u>View File</u>

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

ExperientialLearning:AsapartofCirculumcollegehasarrangedanIndusria lvisittoURAVU INDEGENIOUS SCEINCE AND TECHNOLOGY STUDY CENTRE, WAYANADon

07-7-2023and09-7-2023.Around68 studentsand5TeachingandNonteachingstaffvisitthefactory.

URAVU INDEGENIOUS SCEINCE AND TECHNOLOGY STUDY CENTREisamongthehighest- bamboo articles producer

commonly known as Uravu, located in Thrikkaipetta village of Wayanad, Kerala

Uravu is a bamboo-based developmental organization that strives for rural empowerment through sustainable solutions. Established in 1996, Uravu works with people, governments, and businesses to facilitate initiatives with the prime motives of sustainable development and implements focused end-to-end programs in the bamboo sector. Today we have evolved as a knowledge center of bamboo that spearheads the development of the bamboo sector in the state and beyond. We have interventions across six different verticals of the 'green gold- bamboo', the most important ones being bamboo products based livelihood support program for rural poor, bamboo plantation-based ecological restoration programs, and bamboo knowledge dissemination programs in the form of skill development training and workshops.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	[NIL](#)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To cope up with the changing world situation, IQAChas tried to keep pace with the ICT enabled teaching learning process. As a result of this, overthe years IQAC has set up ICT enabled classrooms, new computers for the lab and office, andprinters, five laptops and projectors in the classrooms to facilitate the teaching-learningprocess. INFLIBNET, internet connection with Wi-Fi facility is available. Our college staff members use ICT tools. Every classroom in the college has a projector and a projector screen. Commerce, history, economics, and political science prepare PowerPoint presentations for effective delivery of subjects.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[NIL](NIL)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

00

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

01

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](View_File)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

12

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College is affiliated to Bangalore City University and it is mandatory to follow the rules andregulations of the university with respect to Examination, evaluation and assessment pertaining tostudents' performance. External Assessment External Assessment is carried on as per the regulations of the affiliated university as prescribed.Many of our teaching staff involve themselves in the capacity of Board of Studies, Board ofExaminers, Paper Setters, Evaluators etc. The valuation is conducted by the university and theassessment goes according to the stipulations of the university. The results are declared after theevaluation process. The anomalies pertaining to evaluation and assessment is addressed by theexamination section of the grievance's redressal cell of the institution.

Internal Assessment The institution holds regular interactions of IQAC and Heads of the department,examination committee and plan

for improvements in evaluation system. The college adjust academic calendar by including internal assessment and the university examination. Each IA test isconducted like a university examination in terms of printed booklets, printed question papers,proper room allotment and invigilation. The schedule is circulated among the members of teachingfaculty and the same is communicated to the students on the notice board, besides, concernedteachers make announcements in the classrooms. The answer sheets are returned to the studentsafter evaluation for their information which provides transparency and accountability in theevaluation process.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievance redressal: - Students' grievances are taken care of and are redressed in a timely manner.The office is well equipped with all kinds of necessary infrastructure and man power to address thegrievances related to internal and external assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The PO's and COs are carefully enlisted for all the UG Programs following the discussions with allthe professionals and academicians. They constantly highlight on the efficiency and the achievementsof the students and shows what jobs the students get after completion of the different programs. The Bangalore City University is maintaining a website to manage academic and administrative duties ofthe university. The website has displayedPOs and COs of every course offered by the university. Furthermore, various departments had organized workshops on revised syllabus and nationaleducation policy sponsored by the

institution. A national level seminar on National Education Policywas organized by the English and humanities departments in the institution in the year 2020. Ajournal in this regard was also published by the institution which has ISSN number- 2321-788X. The PO and CO attainment is evaluated in the following way: 1.Experiential learning in the form of organizing events like workshops/seminars/fests is alsoused to evaluate students' organizational and leadership skills which are a component of POattainment. The internship, study tour, inter-collegiate cultural fest-Kalasambrama, sportsevents help nurture the quality of leadership and organizational skills. 2.The college provides subject related add-on course in Tally to inculcate the actual outcomesat the end of the course and outspread it through their life in future. 3.Students' performance inside and outside the college, CIE, Unit Tests and universityassessment, lectures on career counselling and soft skills significantly help to evaluate thelearning outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://apseveningcollege.in/wp-content/uploads/2024/02/Po-Pso-and-Co_merged.pdf
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The PO's and COs are carefully enlisted for all the UG Programs following the discussions with allthe professionals and academicians. They constantly highlight on the efficiency and the achievementsof the students and shows what jobs the students get after completion of the different programs. The Bangalore City University is maintaining a website to manage academic and administrative duties ofthe university. The website has displayed POs and COs of every course offered by the university. The vision, mission and objectives clearly state and are in accordance with the C. Os of the college.The college assigns teachers for refresher Courses, workshops, seminars, conferencesand FDPs toimprove themselves to attain the outcomes while teaching the students. IQAC competently tackles it by introducing subject related add on courses. The induction programme organized in the beginningof the year gives the information about the outcomes and how to attain it. The issues discussed in theinduction programme

corresponds with the Course outcomes spreading across communication skills to gender equity.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://apseveningcollege.in/wp-content/uploads/2024/02/Po-Pso-and-Co_merged.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

60

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://apseveningcollege.in/wp-content/uploads/2024/02/Student-Satisfactory-Survey-Report-1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities of the College are planned to encourage social participation of the students to benefit and empower the larger community. The N.S.S Wing and the Women Empowerment Cell of the college are vital in carrying out the extension activities. The evening college has a limited scope for the activities considering the timings of the college. Despite that, the institution has overcome it and has been conducting extension activities throughout. The college has constantly interacted with society, especially to bring awareness about the social issues for solving the problems of various sections of the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

`00`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

`00`

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

`00`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is situated amidst the center of the city in a locality named N.R. Colony . It is situated in the heart of the city with traditional Bull Temple behind the college which is heritage tourist place. The playground just opposite the gate has a vast area of 2 acre which accommodates for all kinds of sports and training for the students. The Class Rooms: -The class rooms are well equipped with projectors and screen for the presentations and I C T enabled sessions. Mini-Conference Hall,Big-Conference Hall,Two Open Auditoriums,Mega Auditorium. Library: - In the ground floor, there is the library of our college which houses a reading section, reference section and staff section with inflibnet facility to the students and staff. Gymnasium: - a gym is located next to evening college library with modern equipment for the students who pursue body building. IQAC and Audio-visual room which is in the first floor is equipped with a projector and a screen where classes for communication and other activities are held. A health Centre: - which operates the doctors from BMS hospital are in charge caters to the needs of the people in emergency. Computer lab: - on the first floor caters to the needs of conducting add on course andcomputer training with sufficient number of computers.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Play Ground: The playground just opposite the gate has a vast area of 2 acre which accommodates for allkinds of sports and training for the students. Gymnasium: - a gym is located next to evening college library with modern equipment for thestudents who pursue body building. Two Open Auditoriums: -A huge open auditorium "Narmada Bai" auditorium is situated forthe open programmes to conduct college day or major cultural programmes. Another one issituated amidst the classrooms in the middle of the campus. Mega

Auditorium: -A huge auditorium which comprises of nearly 700 students with wellequippedaudio and video equipment's is available for the students for organizing big programmes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central library of the College was established in 1964, since then library has made consistentprogress in terms of collection of books, periodicals, e-resources and services. The college library hasfurnished room of 2010.00 sq. ft area. It provides open access facilities which helps easy access anduse of the library as a learning knowledge centre which have partially automated. Since the college isin the Evening session the reading rooms cum classes are available for the students after 2.00 pm. The library has total 28505 books and 7064 reference books for students and staff of the College,5 Journals, and 5 newspapers, 3 Magazine. Separate library space is created for techno knowledgeusers, it contains digital repository of syllabus, previous year question paper set, PPT set of staffmembers, etc. The library has active membership of INFLIBNET N-LIST consortia of e-books on 1.Keeping in view thesignificance of the Library in an institution, 2.The college has a dedicated space allotted for it. The record/catalogue of books is completelycomputerized and it utilizes the EASYLIB software to streamline the data. 3.EASYLIB is one of the best open-source library automation software, used by over 3,000academics, public, and special libraries around the world facilities of reports. 4.Library management system. This software stores difficult-toobtain, low circulation reportsand papers. 5.Software and specific area for differently-abled students. 6.Computer facility for the students and the staff. 7.Special books related to service rules pertaining to Karnataka government employees are alsoavailable in the library. 8.Student footfall 30 average per day.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.34976

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has well established mechanism for upgrading and organizing I T infrastructure. The college evaluates the needs, number of students and staff and other end users.The provision is provided through proper channel of placing a request before the management and technical staff isappointed for maintaining

hardware and I T infrastructure of the institution.Institution frequently updates its I.T facilities through several ways. The college has 24 computers for students, 14 computers for administration and 5 laptops with access to internet that are updated with latest versions. The computers are connected with LAN & Wi-Fi facilities.The classrooms are given advanced equipment and other essential facilities on the campus like wide-ranging surveillance system, electrical power supply with soundless generator backup, LCD projectors to all class rooms,anti-virus for all computers, etc.The steps like installation of anti-virus periodically, formatting of computers on the basis of corrupt operating system and replacing of hardware of old computers tonew computers are taken for maintaining and using computers. Easy lib software is installed to manage library book informationin Library LCD Projectors for Every classroom for academic purpose. A computer lab is available in the college with the latest software and internet connection. Audio-visual room for the academic purpose. Close circuit cameras in the corridors and the library for Surveillance. Broadband connection Sufficient computers with wi-fi facilityare provided in the office and other departments. The uninterrupted power supply is ensured by one generator of 25KVA and 5KVA of UPS.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

24

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The established systems and procedures for maintaining and utilizing physical and academic facilities lie with the concerned heads of the departments. The librarianand the assistant librarian bear the responsibilities of issuing books and also disseminating the information necessary for the students. The supervision looks into the other areas of supervision of the facilities. The management always pays for the restructuring of the infrastructure from time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

31

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

45

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**D. Any 1 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Various committees like IQAC and Sports Committee have been formed in the institution catering to the needs of the students. The faculty interacts with the students to develop student-teacher relationship, assists the students in their learning process, addresses the feedback of students regarding different areas of curriculum and resolves the issues. IQAC Committee has a student representative with whom the committee interacts on regular basis regarding curricular changes to update the courses catering to the needs of the society. Grievance Redressal Committee looks into the complaints lodged by any student and is also empowered with

student representative to look into the matters of harassment and resolve effectively. The college has a Sports Committeeto organise various kinds of sports to enhance students' sportsmanship and commitment and also to develop students' interest in sports and to discover their hidden talents.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has an alumni association which is not organised and registered one. The Alumnus of our college informally function in helping the college in various means and modes. They are in touchwith all the staff of our college and assist us in organising various programmes of our college. The alumni of the college are placed in industries, education, business, professional fields, entertainment and media industry and academics. This helps our institution not just financially, but in terms of academic planning, internship and placements of students, career guidance

and on-the-job guidance. Most of the alumni are teachers who are called as resource persons to deliver expert talks. While organizing seminars and workshops for teacher and students they contribute or sponsor to make it successful. They also guide the present students in preparation of various cultural events of the college. The present IQAC coordinator is also an ex-student of our college who completed his Masters in English and is a permanent faculty now. Ex-students also help in organising regular college day or similar functions in providing sound system and lighting arrangement in the college. The IQAC will take initiatives in the coming days to formally register the alumni association and function effectively towards building up the quality initiatives proposed by the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The fundamental principles of Acharya Pathasala Evening College of Arts and Commerce comprise Inclusive Excellence, Reliability, Community Building, Social Commitment, Equity and SocialJustice. The Management, Governing Council, Principal, Staff, IQAC and Student council (CulturalCommittee) members along with other stakeholders collaborate to strengthen and fulfil institutional Vision and Mission. The principal is advised by the Governing Council and supported by IQAC andother Committees. HODs are responsible for initiating and implementing policy decisions within the department in accordance with the specified college vision and mission. Staff meetings are conducted regularly which helps in academic growth and progress. Seminars, workshops,

conferences, andinnovative teaching methods are practiced in the departments. NSS, SC/ST cell, Grievancesredressal cell, women empowerment cell and various other cells and commitees also function with operational independence. The institution promotes participative management by forming different committees involving thestaffs and students. All the faculties are made part of different commitees. Committee coordinatorsare chosen by the principal based on their capabilities. Students committee under the guidance of theCultural Committee Convenor coordinates the literary and cultural activities of the College.Committees are constituted annually andduties are assigned to faculty. Sports activities are alsotaken care by the cultural and sports convenor.Student representatives assist the principal in smooth functioning of the institution by helping in allmatters related to the students.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

the institution in its leadership practices adopts decentralisationa and participative management. this is followed in this manner. The institution promotes participative management by forming different committees involving thestaffs and students. All the faculties are made part of different commitees. Committee coordinatorsare chosen by the principal based on their capabilities. Students committee under the guidance of theCultural Committee Convenor coordinates the literary and cultural activities of the College.Committees are constituted annually and duties are assigned to faculty. Sports activities are alsotaken care by the cultural and sports convenor.Student representatives assist the principal in smooth functioning of the institution by helping in allmatters related to the students. The student representatives interact with the mentors of classesregularly, counsels them and allots responsibilities as per the direction of the principal. The variousintercollegiate activities and college events are planned by the student Representatives.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Acharya Pathasala Educational Trust is the supreme body of the institution. It is the apex governing body and there are varies subordinate bodies in the institute such as Life Members, Trustee, etc. Thegeneral body approves and monitors the policies and plans. It selects President, Vice- Presidents,The General Secretary, Joint-Secretary and treasurer of the Trust. The institution follows the rules and regulations of the UGC, University Act for the recruitment andservice rules. Karnataka Civil Service Rules (KCSR) Is the hand book in which the rules and regulations are stated to which the institution adheres. The promotional policy of the college and Trust is transparent and impartial. The A.P.S Educational Trust and college administration accepts the recommendations of the committee, and after receiving the Confidential Reports of the members of non-teaching staff signed by the principal, they get promotion to the higher positions by theparent institute. In the college the recruitment is carried out in two different ways: 1.Permanent Posts (Grant-in-aid): These posts are recruited by the Government of Karnataka according to the norms of the University and UGC. 2.Management Posts (Non-Grant): These posts are recruited by the A.P.S Educational Trustaccording to the norms of the University and UGC.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Setup: Principal and College Administrative

Committees: Principal as a head of the administrative and teaching- learning process pays special attention for smooth functioning of administrative andacademic activates. Heads of the all departments and Office Superintendent helps him in this matter.The college administrative looks into the work related to admission, examination,eligibility,maintaining the daily record, to interact with stake holders, University, Government offices, etc. The financial matters are taken care by the Accounts manager. In the college the recruitment is carried out in two different ways: 1.Permanent Posts (Grant-in-aid): These posts are recruited by the Government of Karnataka according to the norms of the University and UGC. 2.Management Posts (Non-Grant): These posts are recruited by the A.P.S Educational Trust according to the norms of the University and UGC. Service Rules The institution follows the rules and regulations of the UGC, University Act for the recruitment and service rules. Karnataka Civil Service Rules (KCSR) Is the hand book in which the rules and regulations are stated to which the institution adheres. The promotional policy of the college and Trust is transparent and impartial. The A.P.S Educational Trust and college administration accepts the recommendations of the committee, and after receiving the Confidential Reports of the members of non-teaching staff signed by the principal, they get promotion to the higher positions by the parent institute.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	NIL
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following welfare schemes are available in the college for teaching and non-teaching staff: 1.Acharya Pathasala Educational Trust: Provides concession in the fees amount to the childrenof the employees. 2.Gymnasium, Sports and Yoga facilities are available for the teaching and the non-teachingstaff of the college. 3.A Letter of Appreciation to staff - Distinctive achievement of staff is appreciated in the formof felicitation on the teacher's day celebration of the college. 4.Felicitation of Staff on their superannuation. 5.Organising faculty development programme for the staff. 6.On other Duty Leave: For Participation in Seminars, Conferences, and Workshops. 7.Casual leave for 15 days for Teaching staff and 15 days for non-teaching staff- 8.Separate Car parking facilities are available for staff 9.Maternity Leave as per KCSR 10.Paternity Leave as per KCSR 11.Employee Provident Fund Scheme 12.Life Insurance Corporation facility for the aided staff 13.Study Leave: For Research work/FIP/FDP etc 14.The A.P.S Co-operative Society: The A.P.S Cooperative Society provides Ordinary andEmergency Loan to all teaching and non-teaching staff of all the institutions of A.P.S Educational Trust. 15.Retiring staff is given a token of appreciation in functions organized by the TRUST. 16.Group Insurance

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

`00`

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

`00`

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system: - 1.A strong performance appraisal report for the employees is in practice in the institution. Themanagement has a separate report for the management employees governed by the rules andregulations of the Trust. Whereas, the aided teachers are guided by the norms of the JointDirector of Collegiate Education which prescribes certain regulations in practicing theappraisal format for the employees. 2.Increments is provided for the management employees based on the appraisal report. 3.A special bonus for the PhD holders is been introduced for the teachers of the college. 4.Nevertheless, the feedback for the teachers is collected every year from the present students. 5.Other informal means of appraisal- Students suggestion box is another mechanism that isinstrumental in collectinginformation about the level of satisfaction they get from the services provided by the staff. 6.Biometric Attendance: Working hours of staff is monitored through the biometric attendancesystem. 7.Feed back system helps in understanding the academic standards effectively.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college generates financial resources as follows- Government: - the salary grants released for both teaching and non-teaching staff of the college. The scholarships grant to the students is also released by the Department of Social Welfare,Karnataka Government. Affiliated University- in the form of examination remuneration, valuation remuneration etc. U G C- Last in 2014-15 the grants were released. Further it has not released any funds. Local Well-Wishers: - The Local well-wishers donate money for paying the fees for thestudents, programmes organised by the N.S.S and other committees. Alumni Students- informal ways of helping the students in admission has always been apractice. Public Representatives- help in maintenance of the premises and surroundings. Fees collected by the students. Resource Mobilization Policy and Procedure- Students' tuition fees and the Government funds are the primary sources of resource mobilization,all the above-mentioned stakeholder's activity appeal to the philanthropist, industrialist and other donors. Optimal Utilization of Resource- The College maintains its infrastructure updated from time to time. Officially appointed housekeeping staff maintain the cleanness of the classroom and campus of the College. Few contractual support staff is appointed through proper channel. As per the priority and advise ofA.P.S Educational Trust, the funds are utilized for infrastructural development and beautification,ICT device and up gradation, student development and necessary equipment for the skill-based courses.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource Mobilization Policy and Procedure- Students' tuition fees and the Government funds are the primary sources of resource mobilization,all the above-mentioned stakeholder's activity appeal to the philanthropist, industrialist and otherdonors. Optimal Utilization of Resource- The College maintains its infrastructure updated from time to time. Officially appointed housekeeping staff maintain the cleanness of the classroom and campus of the College. Few contractual support staff is appointed through proper channel. As per the priority and advise ofA.P.S Educational Trust, the funds are utilized for infrastructural development and beautification,ICT device and up gradation, student development and necessary equipment for the skill-based courses. The college day function, talents day and any other programme are funded by the management or permitted by the management to utilize the funds. Each and every single rupee received, is spent utilized through proper channel, such as quotation, through Cheque or onlinepayment system.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Approach of IQAC has always been focused on learner-centric teaching learning process andhas planned the strategy to assess and evaluate it from time to time. IQAC has initiated severalmeasures to review teaching, learning process and

implemented several reforms to evaluatestudent's learning outcome. In order to perceive learning outcomes, the IQAC periodically reviewsteaching learning process and suggests necessary strategical procedures.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Academic Appraisal: The institution reviews its teaching-learning process regularly by a comprehensive process throughthe system formulated by the institution, which ultimately concludes into an academic audit at theend of each semester. One such method is feedback method. Performance level: Result analysis and other academic matters are discussed in the Staff council and HOD meeting.Academic and teacher feedback are collected at the end of every semester by the IQAC committee. In the Department Level, Head of the departments represents the progress of academic activities in the general staff meetings. At the Faculty Level the Teachers will monitor and evaluate the result of each student under his group. Mentoring system helps in this process. Students'feedback is obtained by the IQAC on teaching process for review and assessment.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international	E. None of the above

agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College is very keen on the needs, goals, aptitudes and professional skills of human resources asmen and women, without any discrimination about the gender. Further wide-ranging efforts aretaken into account for the collective and creative factors involved in gender-based exclusion and prejudice in the most diverse domains of public and personal life. Committees which works towards Gender Equity in the institution are as follows: - Women Empowerment Cell- helps empower women by organising lectures, organising healthrelated programmes, legal awareness programme etc Anti-Sexual Harassment Cell- looks after the girl students from being harassed. Grievances redressal Celldifferent kinds of grienvences are attended by this committee toattend to their immediate and long pending issues. Mentoring System- this system involves personal counseling by the teachers and looks atoverall development of the girl students. These committees take necessary action on sensitive issues of the girl students which help to ensuretheir lively presence.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To maintain an eco-friendly campus is the prime priority of our institute. The solid waste management is classified as degradable and non degradable wastes. For the degradable solid waste managementis collected in dustbins kept at several places of the college. Non degradable waste contains building debris, plastic, glass, metal scrap etc. waste is also given to paper scrap dealers.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	E. None of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Initiatives in providing an inclusive environment The vision and mission of the college clearly state that it accomplishes all-inclusive, integrity and the promotion of equity, social justice, and scientific temper. This attempts to involveall kinds of students irrespective of religion, caste, creed, and social

status. The linguistic, regional, and cultural barriers are overlooked in the educational practice of the institution. Several programs for providing an inclusive environment have been conducted by the institution. It has taken various initiatives to promote tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic, and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees to the constitutional obligations For the promotion of unity in diversity, NSS unit of the college organizes programs like camps and other public and social programmes in which all students participate in an inclusive manner. Theprogram aims at strengthening the bond among students to strengthen the unity and integrity. The programmes are directed towards various social issues impacting the lives of the people. Apart from the annual cultural event organized by the institution, debate and essay writingcompetitions are also organised for the students in which topics of national integration or socialissues of great importance are given.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for	D. Any 1 of the above

students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The noteworthy activities that were organised by the institution are given below: - International women's day Republic Day Independence Day Teachers Day Founders' Day Martyrs' Day N.S.S Camp Cultural Competitions Sports Day for both girls and boys Besides these attempts to inculcate national pride in them, the institutional academia sensitizes the students through thecurriculum prescribed. The language textbooks discuss about values, constitutional obligations: values, rights, duties, and responsibilities of citizens. The non-core subjects that are prescribed for the students are: 1. Indian Constitution 2. Environmental studies

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- **Practice 01 INTERNALIZATION OF VALUES THROUGH CURRICULUM**
- **Practice 02 FINANCIAL ASSIST TO THE DESERVING STUDENTS BY THE INSTITUTION**

File Description	Documents
Best practices in the Institutional web site	[View File]()
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

"From Dawn to Dusk" - The Vision and Mission is at work The Concept of Evening Education is the oldest one in the Indian Context. There has been a commonnotion that only low scorers consider evening colleges, which is far from being true.Evening collegesare emerging as an attractive option for working professionals and students who aim to use their morning time by enhancing their skills or work part time. Evening colleges help the importance ofeducation for the working people in the government and the private sector also it helps in optimalutilisation of the infrastructure. But it is mostly student with financial constraints who want to work and study simultaneously enrol for these evening colleges. Since there is no difference in the degreesawarded and the syllabus and recognition remains the same few students consider it to be a betteroption.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

- **To organize faculty and student exchange programs.**
- **To promote the students to participate in SWAYAM, and MOOC courses.**
- **To organize seminars, workshops, webinars, and conferences.**